
City of Kelowna

MEMORANDUM

DATE: September 14, 2005
FILE: 4100-70
TO: City Manager
FROM: Cemetery Manager
RE: Amendment No. 2 to Kelowna Memorial Park Cemetery Bylaw No. 8807

RECOMMENDATION:

THAT Council approve the Fee amendments for the newly constructed Private Garden Estates in Section G7 of the Kelowna Memorial Park Cemetery as outlined in the report from Parks and Leisure Services Department dated September 14, 2005;

AND THAT Council proceeds with amending the Kelowna Memorial Park Cemetery Bylaw No.8807 in accordance with Appendix 1 attached to the report from Parks and Leisure Services Department dated September 14, 2005;

AND FURTHER THAT Council gives Bylaw No. 9487 being "Amendment No. 2 to Kelowna Memorial Park Cemetery Bylaw No. 8807 first three reading considerations.

BACKGROUND:

In 2005 City Council approved Capital Budget to complete the surround fencing of the Private Garden Estates. The walls were originally designed to be masonry and with the current construction environment, material costs and labour a masonry wall was extremely high. After consultation with a local Architectural Firm, the walls were re-designed to be of aluminum fencing with a cost estimate much lower than the masonry design.

There are two different Private Garden Estate's designs in the project. Eight (8) are semi private gardens with granite benches separating each estate. Two (2) are private gardens surrounded by fencing and appointed with an arched gateway feature. All estates can accommodate four (4) casket burials and a maximum sixteen (16) cremated remains.

The estates offer something more private and distinctive. The gardens have a large foundation for an upright memorial; personalized flower beds based upon the preference of the individual and a decorative granite bench. The estate can be purchased to offer a tribute to a family for many generations or significant tribute to an individual.

In larger market areas such as Vancouver and throughout USA the costs of a Private Garden Estate can be considerable, many in excess of \$100,000. The re- design and capital cost have allowed a much more competitive price for our Private Garden Estate and the cost of an Estate is reasonable for the Central Okanagan market.

The proposed Fee for the Private Garden Estates is as follows:

Description	September 2005	January 1, 2006
RIGHT OF INTERMENT – SECTION G7 – SEMI-PRIVATE GARDEN ESTATE; INCLUDES 2 DOUBLE-DEPTH LAWN CRYPTS, 8 COMPANION CREMATION PLOTS MARKER FOUNDATION, SHARED GRANITE BENCH, AND GARDEN BEDS.		
PLOT PRICE	\$18,270	\$18,727
CEMETERY REPLACEMENT FUND	\$9,135	\$9,363
CEMETERY MAINTENANCE FUND	\$9,135	\$9,363
TOTAL	\$36,540	\$37,453

Description	September 2005	January 1, 2006
RIGHT OF INTERMENT – SECTION G7 – PRIVATE GARDEN ESTATE; INCLUDES 2 DOUBLE-DEPTH LAWN CRYPTS, 8 COMPANION CREMATION PLOTS MARKER FOUNDATION, GRANITE BENCH, GARDEN BEDS AND ARCHED GATE FEATURE WITH BRONZE NAME PLATE.		
PLOT PRICE	\$24,770	\$25,389
CEMETERY REPLACEMENT FUND	\$12,385	\$12,695
CEMETERY MAINTENANCE FUND	\$12,385	\$12,695
TOTAL	\$49,540	\$50,778

Attached in Appendix1 to this report are additional miscellaneous housekeeping amendments which need to be addressed.

Dennis Radford, CCE
Cemetery Manager

Cc Paul Macklem, Director of Financial Services
David Graham, Director of Parks and Leisure Services
Joe Creron, Parks Manager

KELOWNA MEMORIAL PARK CEMETERY GARDEN ESTATES



APPENDX I - Cemetery Bylaw Amendments:

1. The words "Family Estates" be replaced with the words "Garden Estates", wherever they appear in the bylaw.
2. Section **1.3 Definitions** be amended by adding in the following definition in the appropriate place:

"Garden Estates" means a fenced or semi fenced space intended to be used for the interment of human remains and/or cremated human remains under a Right of Interment. A Garden Estate consists of two (2) double depth in-ground lawn crypts and eight (8) companion in-ground cremation plots."

Section **1.3 Definitions** be amended by deleting the definition "**Section G7**" in it's entirety and replacing it with the following:

"Section G7" of the **Cemetery** means the grassed area consisting of double depth in- ground lawn crypts and Garden Estates as shown on Schedule "G".

3. **PART 5 – PERMISSION TO INTER, EXHUME AND CREMATE** be deleted and replaced with the following"

"PART 5 - PERMISSION TO INTER, EXHUME OR DISINTER

5.1 Interment Permit. No human remains or cremated remains shall be interred in the Cemetery until;

- (a) a person having authority pursuant to Section 5 of the Cremation, Interment and Funeral Services Act of B.C. to authorize the disposition of the deceased person's human remains or cremated remains has completed, duly signed and witnessed at the Cemetery Office an interment authorization and / or any other documents required to facilitate the interment in a form approved by the City of Kelowna.
- (b) a permit to inter the remains has been obtained from the City and the fee for interment as specified in Schedule "A" has been paid, except as may be permitted otherwise under the terms of Sections 5.5, 5.6 and 5.7 of this bylaw.

4. **PART 6 – INTERMENT IN THE CEMETERY** - Sub-section 6.6 Number of Interments be deleted and replaced with the following:

"6.6 Number of Interments In **Sections C, D, E1, E2, E3 and G4** and in the upright monument portion of **Sections A, B and E4** where the grave top is not covered by hard surfacing, two (2) casket interments plus two (2) cremations will be permitted in each large plot. In **Section G1 and G7** Lawn Crypts, only two (2) interments are allowed. An additional use fee will be applied for the third and subsequent burial in a single plot. The **Garden Estates** in **Section G7** are exempt from the additional use fee."

5. **SCHEDULE "A"** be amended by adding the following to the end of the schedule:

"

Description	September 2005	January 1, 2006
RIGHT OF INTERMENT – SECTION G7 – SEMI-PRIVATE GARDEN ESTATE; INCLUDES 2 DOUBLE-DEPTH LAWN CRYPTS, 8 COMPANION CREMATION PLOTS MARKER FOUNDATION, SHARED GRANITE BENCH, AND GARDEN BEDS.		
PLOT PRICE	\$1,8270	\$18,727
CEMETERY REPLACEMENT FUND	\$9,135	\$9,363
CEMETERY MAINTENANCE FUND	\$9,135	\$9,363
TOTAL	\$36,540	\$37,453

Description	September 2005	January 1, 2006
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"

6. **SCHEDULE "F"** be deleted in its entirety and replaced with the following:

"Schedule "F"

MEMORIALS

- Letters, numerals or ornamentation on a memorial tablet shall not protrude beyond one-half inch (1/2"), above the finished concrete surface surrounding the tablet.
- No memorial marker that is placed horizontally flat after June 1, 2002 shall have a photographic appliqué that is attached by adhesive of any type. Crosses or other emblems of any kind are not allowed unless they are an integral part of the memorial and made of granite, marble, bronze or other permanent materials, which have been approved by the Cemetery Manager.
- All Grave markers or monuments are the property of the Purchaser and required care or repair is the responsibility of the owner (Purchaser).

4. No personal tribute may be placed on or adjacent to a Columbarium. The cost of the memorialization is included in the fees for the niche required by this bylaw. Any other memorialization must be approved by the Cemetery Manager and must meet the City's requirements to keep the continuity of design of the Columbarium
5. All marker sizes are measured in inches and are always written **length x width x height**. All memorial markers are required to have a border or margin of three inches (3"), clear of any lettering or ornamentation; this may be achieved in the following manner:

Stone (granite preferred)

The tablet shall be installed in a concrete base not less than four inches (4"), thick and shall include a three inch (3"), border or margin surrounding the tablet, and shall have its side surfaces true and perpendicular with its top surface. All side surfaces shall be roughened appropriately to ensure proper bonding when installed in the concrete base.

Bronze

Each bronze memorial tablet shall be set in a concrete base not less than four inches (4"), thick and shall include a three inch (3"), border or margin surrounding the bronze memorial tablet.

OR

Each bronze tablet shall be set on a stone (granite preferred) minimum three inches (3"), thick with a three (3"), border or margin free of any lettering or ornamentation.

6. The top surface measurements for memorial tablets shall be as follows:

(i) On Full Size Adult Plots

(A) Minimum 20" x 12" followed by up to two (2) cremation memorials to commemorate additional cremation interments.

(B) *Maximum 28" x 16"; or where two (2) full size adult plots have been purchased side-by-side, and it is desired to memorialize on one (1) tablet the two persons, then the foregoing would apply. This larger tablet would be placed and installed instead of two (2) separate 20" x 12" tablets, provided that it is set to embrace evenly the two grave plots concerned.

(ii) **Sections G1 (Lawn Crypts) & G4 On Full Size Adult Graves in Section**

(A) Designated Upright Sections

Maximum size upright
30"x 6"x 20" (mandatory 6" Base,
minimum 3' margin)
All uprights minimum thickness 6"

(B) Designated Flat Sections 20" x 12"

(iii) **Section G3 (PGIG Cremation Garden) & G5 & G6**

- (A) Designated Companion Plots for G3
20" x 12" bronze marker mounted on pinkish granite 24" x 16" polished top side.
- (B) Designated Family Plots
24 x 16" Bronze Marker c/w Flower Vase Mounted on Pinkish Granite pillow 28" wide x 28" long polished top side / rock pitch 4 sides hickey with a 10" Top Nose with 6" core hole for vase and drilled for 24" x 16" Matthews bronze plaque template.
- (C) Family Bronze Scrolls
For memorializing successive Members on Family Marker 6.5" x 2.13" Scroll includes Name on First line and Dates on Second Line to be drilled/tapped for mounting on Plaque.
- (D) Companion Plots Section G5 & G6
20" x 12" marker.
- (E) Family Cremation Plot Sections G5 & G6
24" X 16" bronze marker preferably mounted on 28" x 20" granite.

(iv) **Section G7**

- (A) Designated Upright Sections
Maximum size upright
30"x 6"x 20" (mandatory 6" Base with **sawn ends**, minimum 3' margin)
All uprights minimum thickness 6"
- (B) Designated Flat Sections
20" x 12"
- (C) Garden Estates
One (1) upright memorial including base not to exceed 60 x 14 x 44 (minimum 3' margin) placed upon the provided foundation. Individual cremation memorials will be 20" x 12" made of bronze and mounted on granite base with a 3 inch margin.
All approved ornamentation such as large flower vases must be made of granite or other materials that are approved by the Cemetery Manager

(v) **On Child Plots**

20" x 12"

(vi) **On Infant Plots**

12" x 8"

(vii) **On Cremation Plots**

14" x 10"

*The placement of additional memorials for Cremation required on the surface of full sized Adult graves should be 12" X 20" and placed according to Section 10.8 (c).

(viii) **Bennett Memorial Columbarium & Promontory Green Interment Garden**

Niche Nameplate.

The minimum requirements for the niche nameplate shall be:

- (A) a single bronze cast niche wreath 10" x 7", to be mounted on the two pre-drilled holes that are seven (7) inches apart, centered on the niche door,
- (B) the lettering to consist of surname and given name and/or initials for an individual and/or companion; lettering shall be on three (3) separate lines as follows:
 - (1) First line – to include surname in lettering $\frac{3}{4}$ inch in height;
 - (2) Second line – to include the given name and/or initials in lettering $\frac{1}{2}$ inch in height; and
 - (3) Third line – to include year of birth and year of death, in lettering $\frac{1}{4}$ inch in height, with lettering sizes to be adjusted accordingly in the event of a long surname,
- (C) lettering to be in Renic font, and name plate to be hand chased and polished,

(ix) **Mausoleum Crypt Nameplate.** The minimum requirements for the crypt nameplate shall be:

- (A) Matthews Abby Companion a single bronze cast crypt plate 30 inches by 71/8 inches, or 30 inches by 10 5/8 inches centered on the crypt door.
- (B) Matthews Abby Individual a single bronze cast crypt plate 24 inches by 73/16 inches, or 24 inches by 11 inch centered on the crypt door.
- (C) the lettering to consist of surname and given name and/or initials for an individual and/or companion; lettering shall be on three (3) separate lines as follows:
 - First line – to include surname in lettering 1 1/4 inch in height;
 - Second line – to include the given name and/or initials in lettering 3/4 inch in height; and
 - Third line – to include year of birth and year of death, in lettering $\frac{1}{2}$ inch in height,

with lettering sizes to be adjusted accordingly in the event of a long surname,

- (D) lettering to be in Renic font, and name plate to be hand chased and polished.